

NavCo CommUNITY Against Meth

Coalition of Concerned Navajo County Residents Banned Together to:



EDUCATE the Community on the methamphetamine crisis
REHABILITATE those who have fallen into the addiction
ENFORCE laws pertaining to the spread of meth in our communities

Steering Committee Meeting Minutes

March 6, 2007, 9-10:30am

Show Low Public Library

1. Introduce Law Enforcement Committee Chair, Kim Walden
 - a. Law enforcement survey Kim introduced plans to create survey sheets for all Show Low PD calls that would log and document meth connections to police calls/actions.
 - b. Arno Hall followed up with a possible grant to work with Wendy Wolferstien of ASU to survey communities and schools as a control group for study, in conjunction with Kim's PD survey. Also, the Lindemann offer for free student survey. Arno & Kim to get together on these issues.
 - c. She noted that she has received several community calls following Show Low Town Hall about how to watch for meth use or what to do, like a community watch program. SLPD previously had a community watch program under previous officer who has since left. This might be something the coalition could spearhead. Kevin Loeffler is the new School Resource Officer for SLPD.
 - d. She reported children as young as 8 in SL schools doing meth.
2. Introduce Communications Committee Chair Brad Solomon
 - a. Brad introduced himself. He is marketing manager for Cellular One. Cell One will be producing Faces of Meth posters for the coalition, as requested by schools. He is working with his contacts for donated outdoor billboard space, ad space, other exposures.
 - b. PSAs for radio in testimonial format/ala Montana Meth are being recorded by Chris Stevens and some of our previous panelists.
 - c. PSAs provided by The Partnership for a Drug Free America are at White Mountain Entertainment and should start going up on all screens on a space available basis.
3. 501c status for "Friends of the CommUNITY"
 - a. According to Arno's, we could continue to operate under county umbrella. He spoke to an attorney who said it is not necessary. Reference ARS Title 10/Chapter 19. Committee agrees it is a fund raising issue. We still want to pursue either a "friends of the coalition" 5013c or a foundation format. Arno will continue research and select the best and fastest method, provide list of requirements so we can move forward soonest.

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- b. Arno said NavCo may be selected as pilot program for The Partnership for Drug Free America and he will provide follow up details.
- 4. Report on Budget : see attachment. We have about \$2,500 balance at end of month (excluding ACJC pass thru donation from NavCo Board of Supervisors). We are asking Gov Office to rollover those funds for use beyond March 31. HOWEVER, the extension form for Phase I funds, through March 31, remains on Sheriff's desk for last signature. Cheryl Powell promises it will be signed and sent today (Mar 6). Arno to follow up with SO to confirm.
 - a. With remaining funds at end of March, wish to purchase presentation equipment.
- 5. Grant writing
 - a. Mary Jeanne Munroe had numerous questions and stumbling blocks with grant application that she shared.
 - b. Idea about WMAT grant funds—possibly asking the governor's office for funds that White River WOULD have been allocated this year if we agree to service them. WMAT will be ineligible for funding, as they did not spend their Phase I funds, did not file extension and have not applied for Phase II as far as we know.
 - c. Brainstormed fund-matching sources for grant. Arno contributed \$3,000 in Community Action Board (CAB) funds for meth education.
 - d. Decision was made to move funding management for 2007 from Sheriff's Office to Court Admin office, administered by Bobby Ortega. This will be accomplished on Form C.
- 6. Advice of Show Low & Snowflake SD in-services
 - a. Elaine has significantly revised the power point, based on input from Blue Ridge in-service. She and Mary Jeanne will finalize it for presentation at Snowflake on Friday, March 9.
 - b. Elaine noted that Blue Ridge Parent's Nite, Feb 28, had about 10 in attendance. Elaine represented to coalition to do the video and power point presentations.
- 7. Coordinator's Report
 - a. Newsletter II, being drafted
 - b. Gifts for panel
 - i. Debe to contact restaurants for dinner for 2 gift certificates that we can give to past panelists as a thank you gesture
 - c. Possible fund raising
 - i. Time to start corporate contacts

Attending:

Arno Hall
 Mary Jeanne Munroe
 Elaine Sawyers
 Kim Walden
 Brad Solomon
 Debe Campbell, Coordinator

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ATTACHMENT: Budget Report, as provided by Sheriff's Office

| Reporting Period January 06 thru February 07 | | | | |
|--|----------------------|-------------|------------------|------|
| | <i>Training/Conf</i> | <i>Misc</i> | <i>Balance</i> | Paid |
| | - | - | - | |
| <i>Allocated Funds</i> | | | <u>20,000.00</u> | |
| <i>Additional Approved Funds</i> | | | <u>2,500.00</u> | |
| <i>Total Available Funds</i> | | | <u>22,500.00</u> | |
| | | | | |
| Expenditures: | Amount | | | |
| <i>Conference - NDAA Capital Conference</i> | | | | |
| <i>January 31 - February 1, 2006</i> | | | | |
| GJ Entries 11-30-06 | | | | |
| M. Bowers | 135.20 | | | |
| | 856.00 | | | |
| <i>Total NDAA Conference</i> | 991.20 | √ | | √ |
| | | | | |
| | | | | |
| Training - AZ Meth Conference | | | | |
| February 12 - 14, 2006 | | | | |
| Conference fees: | | | | |
| M. Barton | 95.00 | | | |
| A. Hall-Johnson | 95.00 | | | |
| D. Nielson | 95.00 | | | |
| Pd 4-10-06 | 285.00 | √ | | √ |
| | | | | |
| Travel/Per Diem: | | | | |
| K. Clark | 293.82 | | | |
| A. Hall-Johnson | 581.22 | | | |
| Pd 4-10-06 | 875.04 | √ | | √ |
| | | | | |
| GJ Entries 11-30-06: | | | | |
| T. Ryserbach | 221.22 | √ | | √ |

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|--|-----------------|-------|---|---|
| | | | | |
| Total AZ Meth Conference | 1,381.26 | | | |
| | | | | |
| Training - Meth Coalition Needs Assessment | | | | |
| July 6, 2006 | | | | |
| Travel/Per Diem: | | | | |
| Margie Barton | 53.67 | √ | | √ |
| Pd 10-30-06 | | | | |
| | | | | |
| Meth Conference - Scottsdale | | | | |
| August 31, 2006 | | | | |
| M Barton & K Grugel (pending GJ corrections) | 735.50 | | | |
| | | | | |
| Semi-annual Substance Abuse Coalition Forum | | | | |
| September 12 & 13, 2006 | | | | |
| Conference fees: | | | | |
| M. Barton | 100.00 | | | |
| K. Grugel | 100.00 | | | |
| Pd 10-16-06 | 200.00 | √ | | √ |
| | | | | |
| Travel/Per Diem: | | | | |
| M. Barton | 14.46 | | | |
| | 293.71 | | | |
| Airfare | 164.60 | | | |
| Pd 10-10-06 | 472.77 | √ | | √ |
| | | | | |
| K. Grugel | | | | |
| (pending) | 233.26 | | | |
| Airfare (pd) | 291.09 | √ | | √ |
| | 524.35 | | | |
| | | | | |
| Total Semi-annual Substance Abuse Coalition Forum | 1,197.12 | | | |
| | | | | |
| Refreshments - Anti-Meth Coalition Meeting - 9-20-06 | | 34.85 | √ | |
| | | | | |
| CADCA Training & Coalition Meetings | | | | |
| September 25, 26 & October 2 - 6, 2006 | | | | |
| M. Barton | 747.94 | √ | | √ |
| Pd 10-31-06 | 132.67 | √ | | √ |
| | 880.61 | | | |
| | | | | |
| K. Grugel | 826.81 | √ | | |
| Pd 10-30-06 | - | | | |
| | | | | |
| Total CADCA Training & Coalition Meetings | 1,707.42 | | | |
| | | | | |

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| | | | | |
|--|-----------------|---|--|---|
| Travel & per diem (pending) | 1,477.80 | | | |
| <i>Coalition/Town Hall Meetings</i> | | | | |
| <i>November 11- 08, 15, 27, 28 29- 06</i> | | | | |
| K. Grugel pd 12-18-06 | 81.82 | √ | | √ |
| K. Grugel pd 11-6-07 | 65.61 | √ | | √ |
| <i>Central Dine Meth Meeting/Pinon</i> | | | | |
| <i>December 20, 2006</i> | | | | |
| M. Barton | 107.14 | √ | | √ |
| M. Barton (pending) | 99.64 | | | |
| Total Central Dine Meth Meeting/Pinon | 206.78 | | | |
| <i>Meth Coalition Governor's Summit</i> | | | | |
| <i>January 1-11, 2007</i> | | | | |
| Travel/Per Diem: | | | | |
| K. Clark (pending) | 307.80 | | | |
| M. Munroe (pending) | 333.74 | | | √ |
| D. Campbell | 332.80 | | | |
| Total Meth Coalition Governor's Summit | 974.34 | | | |
| <i>Strategic Planning Workshop - Sedona, AZ</i> | | | | |
| <i>January 13, 2007</i> | | | | |
| Travel/Per Diem: | | | | |
| M. Munroe (pending) | 90.10 | | | |
| <i>Grant Writing Workshop</i> | | | | |
| <i>January 29, 2007</i> | | | | |
| Registration: | | | | |
| D. Campbell | 125.00 | | | |
| M. Munroe (pending) | 125.00 | | | √ |
| | 250.00 | | | |

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| | | | | |
|---|------------------|----------------|------------------|---|
| <u>Contract Services:</u> | | | | |
| M. Monroe - January (pending) | 300.00 | | | |
| D. Campbell - January | 1,200.00 | | | √ |
| Total Contract Services | 1,500.00 | | | |
| | | | | |
| AntiMeth Buttons, Misc. supplies | | 473.98 | | √ |
| Stationery, postage, misc printing supplies | | 128.36 | | √ |
| Display supplies (pending) | | 311.24 | | |
| | | | | |
| Total Expenses as of 2-20-07 | 10,712.62 | 948.43 | | |
| | | | | |
| Total Expenditures | | | 11,661.05 | |
| | | | | |
| Balance of Grant: Per Cheryl Powell 2/28/07 | | | 8,338.95 | |
| | | | | |
| <u>Contract Services:</u> | | | | |
| M. Monroe - February (pending) | 300.00 | | | |
| D. Campbell - February (pending) | 1,200.00 | | | |
| M. Monroe - March (pending) | 300.00 | | | |
| D. Campbell - March (pending) | 1,200.00 | | | |
| Total | 3,000.00 | | | |
| | | | | |
| <u>Other expenses (pending)</u> | | | | |
| Header for display unit--billed to county | 65.00 | | | |
| D. Campbell - February Expenses (pending) | 81.00 | | | |
| D. Campbell - March Expenses (pending) (estimated) | 150.00 | | | |
| D. Campbell - February Grant Writing Travel (pending) | 711.00 | | | |
| Ande Hall Johnson Gov Summit | 350.00 | | | |
| Arno Hall Gov Summit | 350.00 | | | |
| Kirk Grugel Gov Summit | 350.00 | | | |
| Navajo Nation travel expenses | 284.30 | | | √ |
| Mel Bower Gov Summit | 350.00 | | | |
| Mary Jeanne Munroe Grant Writing Seminar | 125.00 | | | |
| | 2,816.30 | Totals: | 5,816.30 | |
| | | | | |
| Debe's calculations 3/8/07 | | Est Bal | 2,522.65 | |
| This excludes ACJS passthru funds from BOS | | | | |